

## PORTMOAK COMMUNITY WOODLAND STEERING GROUP MINUTES 18 Aug 2013

**Present:** Louise & Dave Batchelor, Lesley Botten (mins), Gary Bolton (WT), Alison Bradley, Elaine Carruthers, Jill Donachie (WT), Stuart Garvie, Jeff Gunnell(chair), Karen Macdonnell, Michael McGinnes, Jim Shepherd **Apologies:** Dave Carruthers,

### **WOODLAND TRUST UPDATE**

1. PORTMOAK MOSS: (Gary said more spraying and birch pulling been done.)

#### **LANTERN FESTIVAL date confirmed as Friday 25 October from 7.30 – 9.30pm**

Jill (WT) outlined her vision for the event: self-led walk along the main paths exploring the Moss by lantern light. Participants will be greeted at the entrance by someone dressed up as a character who will hand out lanterns. It is to be a magical evening with music, a fire pit, toasting of marshmallows. She will talk to Portmoak School about lantern making. Expect a minimum of 50 and up to 100 participants.

#### **ACTIONS AGREED:**

Jill – email her contact details so that we can send her contacts.

Jill – email content for the event to Louise so that she can get something into the Kinross Community Newsletter.

Shep – give Jill the Milnathort Guide leader's name and contact number.

Dave – ask Mike and Gerry if they will play

Elaine – ask Elizabeth Porter if she will play. Supply Jill with contacts for Sheila Goudie & Chris Cowe (Scouts etc)

Jeff – ask Kris if she will play.

**ACTION** – collect cash donations for PCWSG at the event

Gary – visit Helen to talk over what food she might want to sell, if any.

**ACTION** – poster and publicity to be ready by end of August.

**HYDROLOGISTS' report** – Gary to ask if any news.

### **TREASURER'S REPORT – balance in bank £2,390.91.**

Louise to order mulch mats online (£81.60). Buy some labels for orchard trees and claim stationery costs for the making of the Portmoak Festival exhibition.

### **COMMUNITY ORCHARD**

Lots of apples. Discussed the issue of making sure only picked when ripe.

**ACTION** – put ripe apples in a box for public to take

**ACTION** – take apples to the lantern event.

**ACTION** – ALL loosen off tree ties.

### **ACTIONS LEFT OVER FROM BUTTERFLY EVENT**

Jeff - invite the parents who came to join the steering group and talk to the In Bloomers to see if they'd like to get advice on planting for Lepidoptera.

Stuart - to find a contact for Fife Bird Group with a view to setting up a birdie event.

Louise – send the text and picture that was used in the Kinross Community Newsletter to Jeff so he can add to website.

**ACTION** – invite Duncan to do a similar event in 2014 as part of the Portmoak Festival.

### **CHRISTMAS TREES**

**ACTION:** Gary and Jeff to arrange a date to look at pruning.

### **DIPWELL MAINTENANCE**

**ACTION** – Stuart to ask Andrew McBride for advice on redistributing the dipwells.

## **BLUE SKY THINKING**

Jeff to type up a note of this part of the meeting.

## **ANY OTHER BUSINESS**

### **LLL** - Living Lomonds Landscape Project

Lesley spoken to Simon Phillips from Fife Coast & Countryside Trust who confirmed that the Lottery bid by LLLP had been successful. The Partnership would be recruiting a paid team to run the project which they hoped to be in place in November. Once agreed with Lottery the Partnership would send us procurement rules to follow when commissioning a consultant to produce the management plan for Portmoak Moss (this is not to be confused with the WT management plan).

**ACTION** – Michael to contact Andrew McBride, SNH, and to find out what we need to do to secure the match funding.

**ACTION** – Lesley & Michael to work on the brief for the management plan and contact the original 3 bidding consultants (note: this won't happen until after the next PCWSG meeting).

### **BURNS SUPPER** (hurrah)

**ACTION** – Shep to double check that the Hall is booked for Sat 25 Jan 2014.

### **HOLES IN PATH**, Portmoak Moss

Stuart and Michael to repair holes on Saturday 22 August and then monitor the dipwells.

At the end of the meeting Jim Shepherd announced his retirement from the post of Treasurer.

## **DATE OF NEXT MEETING**

**Tuesday, 17<sup>th</sup> September 2013**