

PORTMOAK COMMUNITY WOODLAND STEERING GROUP MINUTES 15 Jan 2013

Present: Louise Batchelor (chairing), Dave Batchelor, Alison Bradley, Lesley Botten, Elaine and Dave Carruthers, Stuart Garvie, Michael McGinnes, Jim Shepherd **Apologies:** Gary Bolton WT, Jeff Gunnell, Karen MacDonnell.

BURNS SUPPER – pre-event actions:

Dave B

discuss projected pictures with Jeff
arrange choir rehearsal for 4pm on 26 Jan
look at lights for videoing the haggis massacre with Stuart
quiz/competition
take programmes to Trojan for printing (and collect?)

Louise

talk to Helen about catering: haggis for the massacre, vegetarian option
take calor gas contraptions to the hall for Helen
deliver PN costume to Chrissie (old police house)
get chocolates for PN and Selkirk Grace
chase piano tuner
buy lots of raffle ticket books
raffle prize: bubbly

Elaine

give Dave B the correct spelling for Poosey Nansie and Selkirk Grace giver
produce drinks ordering slips
provide pencils
order basket of flowers for Wendy (pianist)
raffle prize: box of shortbread
ask Karen if she'll help sell raffle tickets on the night

Shep

buy lager and soft drinks for bar
bring bottle of whisky as back up for bar
check with John Nicholl about chairs
ask Pat and John to clean
find more bar assistants (Ryan plus 1 confirmed, need 3 assistants in total)
arrange to separate cash floats for raffle ticket sales and for bar sales

Alison

bring orange squash for bar
ask Camera club members to capture haggis massacre
raffle prize: box of chocolates

Michael/Lesley

produce a table questionnaire to include capture of email addresses
provide pencils
raffle prize: whisky & orchid "booby" prize

Jeff

collect wine and glasses
sort out pictures for the evening with Dave B

Stuart

sort out lighting with Dave B (Stuart has some Festival lights in his garage – to test)

NOTES

Main raffle prize: bird table has been made by Matt (needs collecting?)
A second bottle of whisky from the sponsorship to be offered as raffle prize?

BURNS SUPPER – ON THE NIGHT

HALL SET UP

from 1.00 – following available: Alison, Elaine and Dave C, Shep, Louise and Dave B
Stuart & Jeff

2.00 Chrissie for a Poosey Nansie rehearsal

4.00 Dave B to lead choir practice

EVENING

on the door	Shep, Elaine	
raffle ticket sales (inside the main hall)	Alison, Karen (tbc)	£1 a strip
floor manager	Stuart	

LIVING LOMONDS LANDSCAPE PARTNERSHIP (LLLP)

Louise attending LLLP meeting on Thursday 17 Jan at Falkland armed with printouts of the project template and 3 quotes for management plan. This meeting is where LLLP will make final choice of which projects (of which Portmoak Moss is only one) will be included in the LLLP Stage 2 application for Lottery funding.

MEETING WITH WOODLAND TRUST – Tuesday 22 Jan, 2pm, Perth

Louise & Dave will take Alison, Shep and Jeff.

Agenda

1. Boginar Report Louise to circulate draft to Gary, Andrew McBride, Jonny Hughes and Steering Group.
2. Immediate Actions (trial compacting, repair dams and install extra dams, regen)
3. Clarify responsibilities
4. Long term view

NOTE: For final version of Boginar Report: **Michael** provide images from powerpoint presentation and **Stuart** add notes from guided tour.

PRUNING COURSE – 10 March 2013 from 11.15am

free to participants but with £5 contribution towards cost of lunch

ACTIONS:

Lesley/Michael catering assistants on the day

Louise/Dave make soup & arrange for other nice eats.

SCOTLANDWELL PEOPLE – identify gardens with mature apple trees in the village for pm pruning demo.

ANY OTHER BUSINESS

Louise suggested that asking the community for volunteers to run specific family events would be a good way of attracting new blood (aka younger people) to the steering group. Suggestions so far: Easter egg hunt in Kilmagadwood and a Teddy Bears Picnic.

DATE OF NEXT MEETING

Tuesday, 19th February

Apologies already given by: Louise, Dave B and Lesley.